

Graduate Application Guide

Overview

Thank you for your interest in applying to the College of Architecture at Illinois Institute of Technology. We look forward to reviewing your application materials. In order for your application to be given full consideration it is important to abide by the requirements outlined below. For the graduate degree programs to achieve their objectives, it is necessary to restrict the number of admitted students. All applicants are considered on a competitive basis, with every effort made to select outstanding candidates.

All paper-based application materials should be submitted to: IIT College of Architecture, Graduate Admission, S.R. Crown Hall, 3360 S. State St., Chicago, IL 60616-3793. Test scores must be submitted directly by the testing service.

We encourage you to reference the College of Architecture website, www.arch.iit.edu, for additional information on our programs. If you have questions during the application process feel free to contact our office at arch@iit.edu or 312.567.3230. Once you have submitted your application you may check your status at any time by logging into your account at department.iit.edu/applicationstatus.

Requirements and Instructions

All of the following items must be on file with the College of Architecture before an admission decision will be made. Please check individual program descriptions for any additional program specific requirements.

We highly recommend submitting your materials in one package to avoid delays in processing. Applicants who have changed their name and may have documents with their previous name must indicate this clearly on their application. Supporting documents cannot be forwarded, duplicated or returned. Portfolios may be returned to applicants who do not receive admission to the College if a self addressed stamped envelope is provided.

1. AN APPLICATION FORM completed online at www.iit.edu/graduate_admission or printed in ink in block capitals, with all blanks filled. Illegible, incomplete, or pencil applications are not accepted.

2. ORIGINAL OFFICIAL TRANSCRIPTS or certified "true copies" indicating degree(s) awarded, course titles, credit hours, and grades or scores earned from all graduate and undergraduate schools attended. All transcripts must bear an original signature and seal, either of the issuing institution or a notary public, and must have been issued within a year of the application date. Student copies of documents are not accepted. If an applicant's current degree program is in progress, he/she may be conditionally admitted subject to receipt of a final transcript verifying the degree awarded. A final official transcript with degree posted must be submitted within 30 days of the first day of classes.

3. GRADUATE RECORD EXAMINATION (GRE) scores are required for all graduate applicants. GRE scores are valid for five years and must have been taken five years prior to the application deadline for the particular program. Meeting the minimum standards does not guarantee admission. Please direct your test scores to the appropriate location: IIT's institution code number for the GRE is 1318; the College of Architecture department code is 4401. Required minimum GRE scores: 900 (quantitative + verbal) and 2.5 (analytical writing). Applicants taking the new format of the GRE exam will have a different scale. Minimum requirements for the new GRE format will be published in November. For information on the GRE call 866.473.4373 (U.S. & Canada) or 609.771.7670 (all other locations) or visit www.gre.org.

4. THREE LETTERS OF RECOMMENDATION are required and should be from individuals who are able to assess your academic and/or career achievements and potential. Recommenders may include individuals such as professors or employers but may not include family members. The original letter of recommendation form and accompanying letters must be dated, signed, and sealed with the recommender's signature over the flap, bear the recommender's original signature, and have been written within the past 12 months. Letters of recommendation may be accepted without the accompanying form. The online application system also allows applicants to send recommendation requests electronically. Please note that recommendations submitted electronically require 5-7 days of processing time.

5. A PORTFOLIO DEMONSTRATING YOUR ACCOMPLISHMENTS AND EXPERTISE is required for admission. The portfolio must be a bound, paper-based submission and should not exceed 8.5 x 11 inches. The portfolio must be mailed directly to the College of Architecture.

Degree requirement

For admission as a degree-seeking graduate student, applicants must have or expect to complete before the start of the term, a four-year undergraduate degree from an accredited educational institution with at least a "B" average (GPA of 3.0 on a 4.0 scale or equivalent). International applicants must have or expect to complete before the start of the term, a degree which is equivalent to a four year U.S. bachelor's degree. If we are unable to determine the equivalency of an international degree, applicants may be asked to have their degree evaluated by an outside organization.

The post-professional programs require applicants to hold a professional, accredited 5 year Bachelor of Architecture (B.Arch) degree or Master of Architecture (M.Arch) degree, which must be from an NAAB accredited institution if earned within the United States. Applicants to the post-professional programs with a degree earned outside of the United States must have the equivalent to a first professional degree in architecture and be eligible for licensure in their home country.

Applicants to the doctoral program must hold a professional Master of Architecture degree (M.Arch.) from a NAAB-accredited U.S. university or the equivalent. Candidates who have not completed the required professional M.Arch. degree may apply for either the Master of Science in Architecture or the Master of Architecture program at IIT to fulfill that requirement, as a non-terminal program of studies preparatory for the doctoral program.

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6. A PROFESSIONAL STATEMENT describing your motivations for graduate study at IIT, which includes your goals while a student as well as your future professional goals. The professional statement should be approximately 500 words in length (one to two pages). If applicable, please include any special topics of study. We recommend that you mail this statement with your portfolio; however, be sure to prepare them separately.

7. A NON-REFUNDABLE APPLICATION FEE of \$50 (payable to IIT) must be submitted by all first time applicants. IIT must receive this fee before considering your application. This fee will not be applied toward tuition charges.

International Student Requirements

International applicants must meet all of the general requirements listed above as well as the following additional requirements.

1. ENGLISH TRANSLATIONS OF TRANSCRIPTS are required for applicants whose institutions do not issue transcripts in English. The translation must be certified by a consular official or person authorized to translate documents. The translator's original signature and seal are required and original foreign transcripts must be attached to the translation. Photocopies will not be accepted. Individual mark sheets must be included if individual course titles and grades are not listed.

2. TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL) scores are required for applicants from non-English speaking countries or applicants holding degrees from institutions at which the primary language of instruction was NOT English. Based on the results of the exam, you may be required to complete additional English courses at IIT at the current tuition rate. International applicants with degrees from institutions where the primary language of instruction was English are NOT required to submit TOEFL scores; however, documentation verifying that the primary language of instruction was English may be requested. The TOEFL must have been taken within the two years prior to the annual application deadline for the particular program. Required minimum TOEFL score: 550/80 (paper based/internet based test score). Students with a TOEFL score lower than 600/100 (between 550/80 and 599/99) may be required to take English language course if admitted. English courses taken at IIT do not count towards a student's program of study credit requirements.

3. A FINANCIAL AFFIDAVIT OF SUPPORT FORM is required for international applicants needing a student visa to study in the U.S. Applicants will need to submit a Financial Affidavit of Support covering the full costs of the program for one academic year (9 months). The Financial Affidavit of Support form must be properly completed, certified, signed by all relevant individuals, and returned to IIT before an I-20 or DS-2019 can be issued. A certified bank statement may be submitted in place of section 3 of the Financial Affidavit of Support form and must include an official signature and seal.

Please direct your TOEFL scores to the appropriate location:

IIT's institution code is 1318.
College of Architecture's department code is 12.

For more information on the TOEFL, call 877.863.3546 (U.S. & Canada) or 609.771.7100 (all other locations) or visit www.toefl.org.

We encourage applicants to submit their Financial Affidavit of Support at the time of application but an admission decision can be made without a Financial Affidavit of Support on file.

Application Deadlines

FALL 2012 APPLICATION DEADLINES

M.ARCH, MLA AND MS.ARCH: January 15, 2012

M.IBD: Rolling Admissions recommend applying by January 15, 2012

PH.D: April 15, 2012

ADMISSION DECISIONS

Applicants submitting their materials by the January 15, 2012 deadline will be notified of their admission decision in March. You may inquire about the status of your application by emailing arch@iit.edu or calling 312.567.3230. Please allow 5-7 days for materials to be processed after arrival at the College.

IIT cannot be held responsible if, for any reason, the student fails to receive a decision letter in time to enroll for a particular term.

The application, all supporting documents, and the \$50 application fee must be received by the College of Architecture before your application can be reviewed. Send transcripts, letters of recommendation, portfolio, professional statement, and application fee to the address below.

IIT College of Architecture
Graduate Admissions
s. r. Crown Hall
3360 South State Street
Chicago IL 60616-3793

Test scores must be submitted directly by the testing service.

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Tuition and Fees

MASTERS PROGRAMS

Students in the masters level graduate architecture programs take between 15-18 credit hours per semester. Tuition is charged per credit hour. The estimated expenses below are based upon the 2011-2012 tuition rate, with an estimated increase of 5-7% each year.

2011-2012 ESTIMATED EXPENSES / 9 months (Based on 2011-12 rates)

TUITION / 30 credits at \$1,056 per credit	\$31,680
FEES / health insurance, service, CTA, activities, model shop, orientation	\$2,170
TOTAL	\$33,850
LIVING EXPENSES / room & board and supplies	\$13,244
TOTAL WITH LIVING EXPENSES	\$47,094

PH.D. PROGRAM

Students in the Ph.D. program take a minimum of 9 credits hours per semester for full-time status. Tuition is charged per credit hour. The estimated expenses below are based upon the 2011-2012 tuition rate, with an estimated increase of 5-7% each year.

2011-2012 ESTIMATED EXPENSES / 9 months (Based on 2011-12 rates)

TUITION / 18 credits at \$1,056 per credit	\$19,008
FEES / health insurance, service, CTA, activities, model shop, orientation	\$2,170
TOTAL	\$21,178
LIVING EXPENSES / room & board and supplies	\$13,244
TOTAL WITH LIVING EXPENSES	\$34,422

Funding and Financial Aid

The College of Architecture offers a limited number of merit-based scholarships and fellowships. These awards are reserved for candidates who are considered to have outstanding credentials. Award decisions are determined by the Graduate Admissions Committee after an admission decision has been made. To request consideration, please mark the appropriate box on the application form. No special forms or application are required.

Students who are U.S. citizens or permanent residents may apply for federal financial aid by completing the Free Application for Federal Student Aid (FAFSA). Visit www.fafsa.ed.gov for more information.

For more information please contact the Office of Financial Aid using the information listed below.

IIT Office of Financial Aid
3300 South Federal 104 Main Building
Chicago IL 60616
finaid@iit.edu 312.567.7219

Visit www.iit.edu/financial_aid

Housing

While many graduate students choose to live off campus in independent housing, others enjoy the convenience of living on campus. The on campus facilities include graduate apartment style housing. If you are interested in living on campus, please contact the Housing Office using the information listed on the right or visit www.housing.iit.edu.

IIT Housing Office
3241 South Wabash Ave
Chicago IL 60616
housing@iit.edu 312.567.5075

Medical Exams and Insurance

Prior to matriculation, admitted students intending to enroll in the College of Architecture must meet IIT requirements for documented medical examinations and immunizations. If you would like more information, please contact the Student Health Services Office using the information listed on the right or visit www.iit.edu/student_health.

IIT Student Health Services
IIT Tower, Suite 3D9-1
10 W. 35th Street
Chicago IL 60616
student.health@iit.edu 312.567.7550

Campus Visits

We invite you to visit the College of Architecture to view our facilities, meet with admissions staff and see the student work in progress. Individual visits may be scheduled by contacting us at arch@iit.edu or 312.567.3230. We recommend visiting on a Monday, Wednesday or Friday between 1:30 pm and 4:00 pm when architecture design studios are in session.

If you are interested in a more in-depth tour of Mies van der Rohe's campus and the significant campus architecture we encourage you to take one of the tours offered by the Mies van der Rohe Society.

Visit www.iit.edu/giving/mies/tours for more information