



GRADUATE APPLICATION GUIDE

Thank you for your interest in applying to the College of Architecture at Illinois Institute of Technology. We look forward to reviewing your application materials. In order for your application to be given full consideration it is important to abide by the requirements outlined below. For the graduate degree programs to achieve their objectives, it is necessary to restrict the number of admitted students. All applicants are considered on a competitive basis, with every effort made to select outstanding candidates.

All paper-based application materials should be submitted to: IIT College of Architecture, Graduate Admission, S.R. Crown Hall, 3360 S. State St., Chicago, IL 60616-3793. Test scores must be submitted directly through ETS.

We encourage you to reference the College of Architecture website, www.arch.iit.edu, for additional information on our programs. If you have questions during the application process feel free to contact our office at arch@iit.edu or 312.567.3230. Once you have submitted your application you may check your status at any time by logging into your account at department.iit.edu/applicationstatus.

REQUIREMENTS AND INSTRUCTIONS

All of the following items must be on file with the College of Architecture before an admission decision will be made. If the following required documents are not in English, an English translation certified by a consular official or person authorized to translate documents must be submitted. The translator's original signature and seal are required.

- 1. An application form** completed online at www.iit.edu/graduate_admission or printed in black ink in block capitals, with all blanks filled. Illegible, incomplete, or pencil applications are not accepted.
- 2. Original official transcripts** or certified "true copies" indicating degree(s) awarded, course titles, credit hours, and grades or scores earned from all graduate and undergraduate schools attended. All transcripts must bear an original signature and seal, either of the issuing institution or a notary public, and must have been issued within a year of the application date. Student copies of documents are not accepted. If an applicant's current degree program is in progress, he/she may be conditionally admitted subject to receipt of a final transcript verifying the degree awarded. A final official transcript with degree posted must be submitted within 30 days of the first day of classes.

For admission as a degree-seeking graduate student, applicants must have or expect to complete before the start of the term, a four-year undergraduate degree (or equivalent) from an accredited educational institution with at least a "B" average (GPA of 3.0 on a 4.0 scale or equivalent). The post-professional programs require applicants to hold a professional, accredited 5 year Bachelor of Architecture (B.Arch) degree or Master of Architecture (M.Arch) degree, which must be from an NAAB accredited institution if earned within the United States. Applicants to the post-professional programs with a degree earned outside of the United States must have the equivalent to a first professional degree in architecture and be eligible for licensure in their home country.

For international applicants:

International applicants whose institutions do not issue transcripts in English, must submit an English translation certified by a consular official or person authorized to translate documents. The translator's original signature and seal are required

and original foreign transcripts must be attached to the translation. Photocopies will not be accepted. Individual mark sheets must be included if individual course titles and grades are not listed. If we are unable to determine the equivalency of an international degree, applicants may be asked to have their degree evaluated by an outside organization.

3. Graduate Record Examination (GRE) scores are required for all graduate applicants. GRE scores are valid for five years and must have been taken five years prior to the application deadline for the particular program. Meeting the minimum standards does not guarantee admission. Please direct your test scores to the appropriate location: IIT's institution code number for the GRE is 1318; the College of Architecture department code is 4401. Required minimum GRE scores: 900 (quantitative + verbal) and 2.5 (analytical writing). For information on the GRE call 866.473.4373 (U.S. & Canada) or 609.771.7670 (all other locations) or visit www.gre.org.

4. Test of English as a Foreign Language (TOEFL) scores are required for applicants from non-English speaking countries or applicants holding degrees from institutions at which the primary language of instruction was NOT English. Based on the results of the exam, you may be required to complete additional English courses at IIT at the current tuition rate. International applicants with degrees from institutions where the primary language of instruction was English are NOT required to submit TOEFL scores; however, documentation verifying that the primary language of instruction was English may be requested. The TOEFL must have been taken within the two years prior to the annual application deadline for the particular program. Please direct your test scores to the appropriate location: IIT's institution code for the TOEFL is 1318; the College of Architecture department code is 12. Required minimum TOEFL score: 550/80 (paper based/internet based test score). Students with a TOEFL score lower than 600/100 (between 550/80 and 599/99) will be required to take the English proficiency examination upon arrival at IIT. Based on the results of the examination, they may be required to complete additional intensive English courses at IIT. English courses taken at IIT do not count towards a student's program of study credit requirements. For information on the TOEFL, call 877.863.3546 (U.S. & Canada) or 609.771.7100 (all other locations) or visit www.toefl.org.

5. A Financial Affidavit of Support Form (International Students Only) is required for international applicants needing a student visa to study in the U.S. Applicants will need to submit a Financial Affidavit of Support covering the full costs of the program for one academic year (9 months). The Financial Affidavit of Support form must be properly completed, certified, signed by all relevant individuals, and returned to IIT before an I-20 or DS-2019 can be issued. A certified bank statement may be submitted in place of section 3 of the Financial Affidavit of Support form and must include an official signature and seal. We encourage applicants to submit their Financial Affidavit of Support at the time of application but an admission decision can be made without a Financial Affidavit of Support on file.

6. Three letters of recommendation are required and should be from individuals who are able to assess your academic and/or career achievements and potential. Recommenders may include individuals such as professors or employers but may not include family members. The original letter of recommendation form and accompanying letters must be dated, signed, and sealed with the recommender's signature over the flap, bear the recommender's original signature, and have been written within the past 12 months. Letters of recommendation may be accepted without the accompanying form. The online application system also allows applicants to send recommendation requests electronically. Please note that recommendations submitted electronically require 5-7 days of processing time.

7. A portfolio demonstrating your accomplishments and expertise is required for admission. The portfolio must be a bound, paper-based submission and should not exceed 8.5 x 11 inches. The portfolio must be mailed directly to the College of Architecture.

8. A Professional Statement describing your motivations for graduate study at IIT, which includes your goals while a student as well as your future professional goals. The professional statement should be approximately 500 words in length (one to two pages). If applicable, please include any special topics of study. We recommend that you mail this statement with your portfolio; however, be sure to prepare them separately.

9. A Non-refundable Application Fee of \$40 (payable to IIT) must be submitted by all first time applicants. IIT must receive this fee before considering your application. This fee will not be applied toward tuition charges.

APPLICATION DEADLINES

The application, all supporting documents, and the \$40 application fee must be received by the College of Architecture before your application can be reviewed. We highly recommend submitting your materials in one package to avoid delays in processing. Applicants who have changed their name and may have documents with their previous name must indicate this clearly on their application.

Fall 2010 Application Deadlines

M.Arch and M.S.Arch	January 15, 2010
M.L.A. and M.IBD	Rolling admissions (recommend applying by January 15, 2010)
Ph.D.	April 15, 2010

Admission Decisions

Applicants submitting their materials by the January 15, 2010 deadline will be notified of their admission decision in March. You may inquire about the status of your application by emailing arch@iit.edu or calling 312.567.3230. Please allow 5-7 days for materials to be processed after arrival at the College of Architecture. IIT cannot be held responsible if, for any reason, the student fails to receive a decision letter in time to enroll for a particular term. Applications will be retained for reconsideration for one year if the applicant does not attend IIT. No documents submitted along with the application will be forwarded, duplicated or returned.

Send transcripts, letters of recommendation, portfolio, professional statement, and application fee to: IIT College of Architecture, Graduate Admission, S.R.Crown Hall, 3360 S. State St., Chicago, IL 60616-3793. Test scores must be submitted directly by ETS.

TUITION AND FEES

Masters Programs

Students in the masters level graduate architecture programs take between 15-18 credit hours per semester. Tuition is charged per credit hour. The estimated expenses below are based upon the 2009-2010 tuition rate, with an estimated increase of 5-7% each year.

2010-2011 Estimated Expenses (9 months)

Tuition (30 credits at \$888 per credit)	26,620
Room and Board and Supplies	11,933
Fees (health insurance, service, CTA, activities, model shop, orientation)	1,864
Total	40,437

Ph.D. Program

Students in the Ph.D. program take a minimum of 9 credits hours per semester for full-time status. Tuition is charged per credit hour. The estimated expenses below are based upon the 2009-2010 tuition rate, with an estimated increase of 5-7% each year.

2010-2011 Estimated Expenses (9 months)

Tuition (18 credits at \$888 per credit)	15,984
Room and Board and Supplies	11,933
Fees (health insurance, service, CTA, activities, model shop, orientation)	1,864
Total	29,781

FUNDING AND FINANCIAL AID

The College of Architecture offers a limited number of merit-based scholarships and fellowships. These awards are reserved for candidates who are considered to have outstanding credentials. Award decisions are determined by the Graduate Admissions Committee after an admission decision has been made. To request consideration, please mark the appropriate box on the application form. No special forms or application are required.

Students who are U.S. citizens or permanent residents may apply for federal financial aid by completing the Free Application Form for Student Aid (FAFSA). To request a copy of the FAFSA, contact: Financial Aid Office, Illinois Institute of Technology, 3300 South Federal, 104 Main Building, Chicago, IL 60616; 312.567.7219; finaid@iit.edu. Visit www.fafsa.ed.gov/ for more information.

For information about payment plans, private financing, and work-study programs, visit www.enrollment.iit.edu.

HOUSING

While many graduate students choose to live off campus in independent housing, others enjoy the convenience of living on campus. The on campus facilities include graduate apartment style housing. If you are interested in living on campus, please contact the Housing Office at 3241 S. Wabash Ave, Chicago, IL, 60616; 312.567.5075; housing@iit.edu. For more information on IIT housing, visit www.housing.iit.edu.

MEDICAL EXAMS

Prior to matriculation, admitted students intending to enroll in the College of Architecture must meet IIT requirements for documented medical examinations and immunizations. These forms are available online at www.iit.edu/~shc.