

## Application for Graduate Certificate

Please print legibly:  Mr.  Mrs.  Ms.

Family Name

First

Middle

Student ID/CWID

**Note:** Only your full legal name at the time of conferral can be printed on the certificate. To change your full legal name, see [http://www.iit.edu/registrar/student\\_records/pdfs/IIT\\_NAME\\_SSN\\_CHANGE\\_000.pdf](http://www.iit.edu/registrar/student_records/pdfs/IIT_NAME_SSN_CHANGE_000.pdf)

### Reply Address (all correspondence regarding this application will be mailed to the following address):

Number and street

Telephone number (area code first)

City

State

Zip Code

Country (if other than United States)

Current U.S. Employer

Business Phone (area code first)

Department

Major

Faculty Advisor

Applying for:  December  May  July Year \_\_\_\_\_

### Courses completed at IIT:

Department	Course Number	Credit Hours	Semester/Year	Grade
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

A \$45 application fee will automatically be charged to the student account.

**Note:** If you do not complete certificate requirements by the end of the designate semester, you must reapply. However, you do not have to pay the application fee again.

I have read the content of this application and state that the information supplied herein is correct. I understand that if I do not meet the requirements at this time, my application for the graduate certificate will be withdrawn.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Academic Unit Head's Signature \_\_\_\_\_

Date \_\_\_\_\_

Graduate Dean's Signature \_\_\_\_\_

Date \_\_\_\_\_

FOR OFFICE USE

Date received: \_\_\_\_\_

Fee: P W R

Initial: \_\_\_\_\_