

**Illinois Institute of Technology  
Housing & Residential Services**



**Greek Move Policy 2011-2012**

**Policy Updated: July 29, 2011**

After Recruitment, Housing & Residential Services partners with the Office of Student Life to facilitate new fraternity and sorority members moving from campus housing to the Greek Quad. Details regarding the Greek Move-Out 2011-2012 are listed below.

**Contract Cancellation & Fees:**

Gunsaulus, Carman, SSV and MSV residents who participate in Greek Recruitment and desire to move to a fraternity or sorority may do so without 2011-2012 Room and Board contract cancellation fees between August 29-September 6 only. Students must submit the Greek Petition by September 2 at Noon. Residents who wish to cancel their Carman, Gunsaulus, SSV or MSV contract after September 2 will be assessed appropriate cancellation fees (refer to the Housing & Residential Services Room and Board Contract for the cancellation policy).

The Greek Petition forms are available online at <http://iit.edu/housing/greek.shtml> beginning August 26 at Noon. The deadline to submit the Greek Petition is September 2 at Noon.

Upon receiving the Greek Petition form, Housing & Residential Services will provide additional details regarding the resident's pending move out within 2-business days. Residents must receive written approval from Housing & Residential Services prior to moving to the Greek Quad.

Students submitting a Greek Petition after September 2 at Noon will be held to full cancellation fees per the 2011-2012 Room and Board Contract. Late Greek Petition will not be accepted.

**Eligibility:**

Students must be a new member of a Greek organization to be eligible for this policy. Residents are encouraged to seek counsel with the Office of Financial Aid to determine, if any, impact moving to the Greek Quad may have on various grants or scholarships.

**Fees:**

A transfer fee of \$300, and nightly prorated room and board fees will be applied to the resident's account that will be transitioning to a fraternity house. Residents moving to the sorority houses will not be assessed the transfer fee. Prorated room and board fees will be applied to resident's account that will be transitioning to a sorority house. Prorated fees will be based on actual move out date from the residence halls, based on the return date of the resident's room key. Based on resident room and board assignments, nightly prorated fees may vary.

Residents may not use more than 10% of their Bonus Points. If more than 10% of the points are used, this amount will be billed to the residents account.

**Move Out:**

Residents cannot move out without prior written permission from Housing & Residential Services. Any moves without prior written permission or moves not completed by September 6 at 12-Noon will incur an improper move out fee of \$150 per day.

**Important Dates:**

Friday, August 26, Noon – Greek Petition available online at: <http://iit.edu/housing/greek.shtml>

Monday, August 29, 5pm – Earliest available date for move out. Written confirmation of contract cancellation from HRS is required.

Friday, September 2, Noon – Deadline for submitting online Greek Petition.

Tuesday, September 6, 12-Noon – Deadline for moving out of the residence halls.

**Spring Semester Move Out:**

Petitions for Spring Move Out must be received by Thursday, December 1, 2011; and moves must be completed by Monday, December 12 at 12-noon. A transfer fee of \$300 will be applied to the resident's account (fraternities only). Petitions after December 1, will incur all appropriate cancellation fees per the Housing & Residential Services Contract 2011-2012.

**Questions:**

For questions or additional information regarding this process, contact Terrence Humphrey, Director for Residential Operations and Administration by telephone at 312.567.3776 or email at [humphreyt@iit.edu](mailto:humphreyt@iit.edu)