

## New Undergraduate MyIIT Tutorial (for Orientation RSVP and Advising)

### Step One (Accessing myIIT):

Open a web browser and browse to my.iit.edu and type in your Username and Password in the boxes provided and click on "Login". Your myIIT is username is your Unified ID (UID). Your UID is the start of your IIT email address, for example if bsmith34@iit.edu is your IIT email address, your UID is bsmith34. The initial password is your birthday in MMDD format and the last 4 digits of your Banner ID. Your Banner ID is the ID starting with the letter A followed by 8 digits. Please email supportdesk@iit.edu if you need your logon reset. Here is a link to the New Student Computing Guide that we provide to incoming students: [http://ots.iit.edu/policies/New\\_Student\\_Computing\\_Guide.pdf](http://ots.iit.edu/policies/New_Student_Computing_Guide.pdf)



**Login**

Username:

Password:

**Support Information**

**Trouble logging in?**  
[here's help »](#)

**Which browsers are supported?**  
[here's help »](#)

**Comments and suggestions?**  
[contact us \(for non-support\) »](#)

**FAQ's**  
[Frequently Asked Questions »](#)

**Policies & Guidelines**

[IIT Privacy Statement](#)  
(pdf - see sections IV and VI)

[Office of Technology Services](#)  
[Acceptable Use Policy](#)



### Recent changes to myIIT Portal Quality of Worklife Channel

The Quality of Worklife (QWL) channel has been added (visible only to IIT employees). QWL offers events, see staff to enhance their professional and social experience Web pages inside myIIT...linked from the QWL and HR **New Human Resources Portal and Public Website**

A new Department of Human Resources portal website is the place for all current employees to access employee change forms, news about professional training and a new Human Resources portal site from the HR Announcements Human Resources public website also has launched. If you have an interest to prospective IIT employees. It is located at [hr@iit.edu](mailto:hr@iit.edu).

### New Registrar Portal and Public Websites

A new Office of the Registrar portal website launched for current students to get information about the registrar, the academic calendar, and to download all registrar portal website from the Registrar channel. Located in

### Step Two (Change to the Academics Tab):

Click on the "Academics" tab to switch to the applications related to your academics.

The screenshot shows a web browser window with the URL <http://my.iit.edu/cp/render.userLayoutRootNode.up>. The page header includes the Illinois Institute of Technology logo and navigation links: [My Account](#), [Content/Layout](#), [Welcome](#), [e-mail](#), and [calendar](#). A horizontal menu contains tabs for [Welcome](#), [Academics](#), [Student Life](#), [Finances](#), [Library](#), [Research](#), [My Stuff](#), and [Portal Help](#). A yellow arrow points to the **Academics** tab. Below the menu, there are two content areas: "IIT Events" with a sub-header "Meet Alumnus Frank Crossley Thursday, April 30" and a [Details](#) link; and "IIT Today" with a red banner for "iit today" and a message from Student Health Services on Swine Flu.

### Step Three (Accessing the Orientation RSVP or Advising applications):

Scroll down to access the "Undergraduate Affairs Student System" channel. There are two options, Orientation Session RSVP, or New Student Advising.

The screenshot shows a window titled "Undergraduate Affairs Student System" with standard window controls. Inside the window, there are two buttons: "Orientation Session RSVP" and "New Student Advising".