

Application for Employment

An Affirmative Action/Equal Opportunity Employer

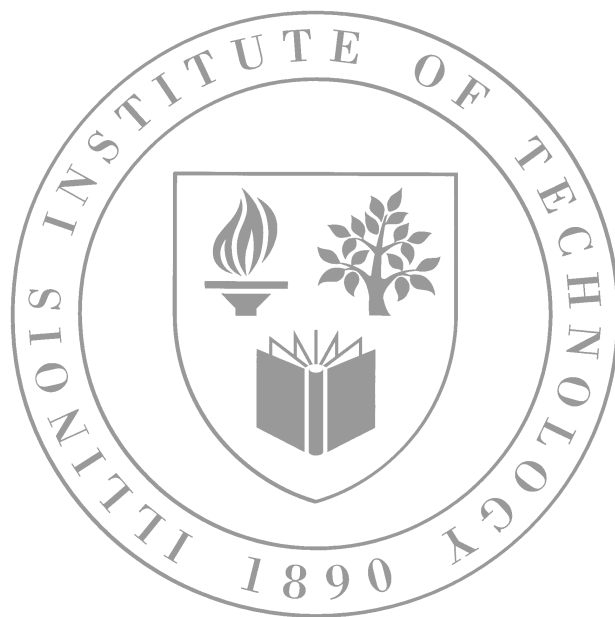
Print all information - Attach additional sheets if necessary

Today's date

Name

Position(s) Applying for (must be currently posted opportunities)

Social Security Number



Personal Information

- Mr.
- Ms.

Last

First

Middle Initial

Number and Street

City

State

Zip Code

Telephone: Home

Other

Have you previously worked at IIT?

Yes

No

If no: do you have legal authority to be employed in U.S.?

Yes

No

Visa type

Immigrant Number

Date granted

Are you under age 16?

Yes

No

Have you ever been convicted of a felony?

Yes

No

If yes, please explain: _____

How did you learn of this opportunity? (Check all that apply)

Employee referral

Internal applicant (current employee)

Walk-in

Online Bulletin Board

Announcement by mail

Internet

Professional organization

Other

Community agency

College placement center

Newspaper

Search consultant

Employment agency

Professional journal

Agency temporary-to-hire

Name of publication/agency or other source: _____

Job Information

Are you available:

- Full-time Temporary
 Part-time (number of hours/days available each week: _____)

List any skills or qualifications you have that are related to the jobs for which you are applying.

List any office machines, computer software/hardware, or equipment in which you are trained or have experience.

List any certifications or licenses-including driver's license-which you have that are related to the jobs for which you are applying.

Are you able to perform the essential functions of the job(s) for which you are applying with or without reasonable accommodation?

- Yes
 No

Please describe accommodations. _____

Education

Circle highest level of education completed:

1 2 3 4 5 6 7 8 9 10 11 12 GED

Undergraduate:

1 2 3 4

Graduate:

1 2 3 4

Name of school	City and State	Graduation date	Major, Degree or Course
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High

High

College

College

Other

Experience record

List your present or most recent employer first. Include Armed Forces and/or unpaid volunteer experience.

Employer

Street	City	State	Zip code
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Supervisor	Phone	May we contact?
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Dates (from/to)	Hourly Rate/Salary
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Reason for leaving

Job title

Job duties

Employer

Street	City	State	Zip code
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Supervisor	Phone	May we contact?
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Dates (from/to)	Hourly Rate/Salary
-----------------	--------------------

Reason for leaving

Job title

Job duties

Employer

Street	City	State	Zip code
--------	------	-------	----------

Supervisor	Phone	May we contact?
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Dates (from/to)	Hourly Rate/Salary
-----------------	--------------------

Reason for leaving

Job title

Job duties

I certify that all statements on this application are true and complete to the best of my knowledge and belief. I understand that any falsification of this application may be considered sufficient cause for rejection of my application or termination if I am employed I understand and agree that if employed my employment will be for no definite period and may be terminated at any time.

Signature _____ Date _____