

# Illinois Institute of Technology

Int'l Center

I-9 \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

## International Center

3300 S. Federal St.  
Main Building Room 405  
Chicago, IL 60616  
Phone: (312) 567-3680  
Fax: (312) 567-3687  
E-mail: Icenter@iit.edu

## Request to extend DS-2019 for J-1 Scholars

12/06

### To be completed by the J-1 Scholar:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth (mm/dd/yy): \_\_\_\_\_ SEVIS ID#: N \_\_\_\_\_

Email: \_\_\_\_\_ Date of first entry on J-1: \_\_\_\_\_

Number of Dependents in the US with you (if any): \_\_\_\_\_

I have attached proof of health insurance for the extended period of time listed below.

\*If you receive funding from IIT, please also bring your immigration documents to update your I-9 form for employment eligibility.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### To be completed by the Department:

This scholar will continue to do research/teach until \_\_\_\_\_ (mm/dd/yy)

Funding for this extension will be provided by:

- IIT Funds: \$ \_\_\_\_\_
- US Government Agency: \$ \_\_\_\_\_
- Other Organization: \$ \_\_\_\_\_
- Personal Funds: \$ \_\_\_\_\_

**Note: Original Financial documents must be attached to verify the above stated funding. Financial documents must have been produced within the last 6 months.**

Reason for the extension: \_\_\_\_\_

Departmental Contact Person: \_\_\_\_\_ Extension: \_\_\_\_\_

Signature: \_\_\_\_\_

*Please note that Research Scholars/Professors are permitted to stay in the US for a maximum of 5 years and Short-term Scholars are permitted to stay in the US for a maximum of 6 months.*

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## Financial Document Guidelines

02/07

You have been asked to provide a financial document so that the International Center can process your request.

**Acceptable Financial Documents** – One or a combination of the following may be used (A-F).

- A. An original bank statement in the student's name.
- B. An original bank statement in the sponsor's name and:
  - 1. An original letter of support from the person named on the bank statement, or
  - 2. An original/certified certificate showing the relationship between the student and the person named on the bank statement.
- C. An original letter from your department if TA/RA – must state the amount of funding (tuition hours covered plus stipend amount) for one academic year or length of extension.
- D. Letters from government/organizations must be original and state the exact amount covered for tuition, fees, and cost of living for one academic year or length of extension.
- E. Admission letter stating scholarship award per semester or academic year.
- F. Original Financial Affidavit as listed on the Admissions websites – completely filled out.

**Requirements for acceptable financial documents** – all requirements must be met:

- Original – stamped/signed
  - Printouts from the Internet must be stamped, signed, and dated by a bank official.
- Dated less than 6 months old
- In US currency or a conversion must also be included by a website and attached (using the date of the financial document) [www.oanda.com](http://www.oanda.com) or [www.xe.com](http://www.xe.com) are two currency conversion websites.
- In English