

Illinois Institute of Technology

International Center
3300 S. Federal Street.
Main Building, Room 405
Chicago, IL 60616
Phone: (312) 567-3680
Fax: (312) 567-3687

Replacement of Lost/Stolen J1 Documents

06/07

Replacement of Passport:

Please contact your Consulate in the US and make a police report. Please note that the visa stamp cannot be replaced. See "Replace F1 visa" section. To see a list of Consulates in the US, visit <http://www.embassy.org/embassies/>

Replacement of I-94 Card:

1. If you are planning to leave the United States within the next 30-45 days, you will not need to apply for the replacement (It cannot be completed within this period of time)
2. Complete I-102 form (Available at International Center or download from US CIS's Website: www.uscis.gov)
3. \$300.00 check made payable to US CIS, "Citizenship and Immigration Services,"
4. Copy of previous I-94 card, both sides (if available)
5. Mail all items to:

**US CIS Nebraska Service Center
P.O. Box 87102,
Lincoln, NE 68501-7102.**

6. The process will take 4 to 6 months to complete
7. Traveling outside the US while this application is pending will terminate the application
8. If a student must travel outside the US prior to receiving a replacement I-94, a new I-94 will be issued to the student at the airport upon return to the United States.

Replacement of DS-2019:

Schedule an appointment with the International Center at www.ic.iit.edu

Replacement of J1 visa:

US Entry visas cannot be replaced in the United States. You will have to request a new entry visa from a US Consulate abroad, the next time you leave the United States.