

STUDENT ORGANIZATION REQUEST TO OPEN ACCOUNT FORM

To: Controller's Office

The organization listed below would like to open an account with IIT. This account is valid as long as the organization is registered with the Student Activities Office. If the organization loses its recognition, we will notify you.

Organization Name _____

Name of person Requesting Account: _____

Address: _____ City & State: _____ Zip: _____

Telephone# (Day) _____ (PM) _____

Email: _____

Signature: _____ Date: _____

Please return this form to Vickie Tolbert in the Office of Student Affairs, WH 122

FOR OFFICE USE ONLY

Account Number Assigned: _____

University Responsible Person _____

(After assigning the account number to this Organization, please notify the CNS department of this number so that access will be automatically given to Mary Taylor-Blasi in the Student Activities Office and Vickie Tolbert in the Office of Student Affairs.

Controller's Office Official

Controller's Office Signature

Date

Student Affairs/Activities Official

Title

Date