

The following proposal is forwarded from the UFC Subcommittee on Advising:

Proposal for Centralized Advising for New First Year Students

It is proposed that a centralized Academic Affairs staff member with knowledge about the advising process and procedures at Illinois Tech handle new first-year student advising over the summer. This individual would be responsible for all onboarding related tasks including student progress, taking placement exams, submitting writing samples and if necessary, taking English Language Placement exams. This individual will also coordinate with academic units on the appropriate first term schedule for incoming first-year students. They will introduce these new students to academic unit advisors so that students can receive appropriate advising should the standard first term schedule not apply. Academic units will be responsible for selecting a point person for first-year advising to ensure there is communication between the advising staff member and the academic units.