Student Accounting
Fall 2022 Checklist

The Office of Student Accounting is here to help you! Please use the checklist below as a reference guide to keep track of important billing dates throughout the semester.

**STUDENT TO DO LIST**

<table>
<thead>
<tr>
<th>Task</th>
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<tbody>
<tr>
<td>❑ Set up your parent or guardian as an Authorized User in the TouchNet system (accessible through the MyIIT Portal Welcome tab, click Manage My Account)</td>
<td>❑ Enroll in direct deposit for tuition refunds (accessible through the MyIIT Portal Welcome tab, click Manage My Account)</td>
<td>❑ Submit a FERPA release form to the Registrar’s Office to allow your parent or guardian access to your financial, personal and/or academic information</td>
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<td>❑ Review our monthly payment plan options and enroll in one that suits your budget</td>
<td>❑ Add alternate email addresses and cell phone numbers to your profile in TouchNet</td>
<td>❑ Make a note on your calendar of tuition due dates and the deadline to add and drop courses each term for a refund.</td>
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<td>❑ Ensure that all financial aid is accepted and paperwork is complete. Contact the Financial Aid office at <a href="mailto:finaid@iit.edu">finaid@iit.edu</a> with questions</td>
<td>❑ Decide on a checking and/or savings account, and ask your banker for a record of your routing and account number</td>
<td>❑ Make a note on your calendar of the Health Insurance waiver deadline. Contact Student Health and Wellness at <a href="mailto:student.health@iit.edu">student.health@iit.edu</a> with questions</td>
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**FALL 2022**

**Currently Available**

- **Currently Available**
  - June 6
  - August 6
  - August 22
- September 3
- September 1
- September 6

**Fall charges available to view on myiit portal**

- Payment plans available for enrollment
- Health insurance waivers available
- Deadline and first payment due for four month payment plan
- Fall 2022 classes begin
- Last day to Add/Drop classes
- First fall E-Bill available
- Tuition and fees due. Tuition remission and tuition deferment deadline
- Deadline for three month payment plan and payment due for payment plans
- Late fee assessment
- Second Fall E-Bill available
- Payment plan payment due
- Late fee assessment
- Final fall payment for payment plan due
- Third fall E-Bill available
- Late fee assessment
- Final fall E-Bill available
- Late fee assessment

**KEY:**
- Payment Plans
- Billing Dates—E-bills
- Late Fee Assessment Dates
- Health Insurance Dates
- Other Important Deadlines