



# Student Accounting Fall 2022 Checklist

The Office of Student Accounting is here to help you! Please use the checklist below as a reference guide to keep track of important billing dates throughout the semester.

**KEY:**

Payment Plans

Billing Dates—E-bills

Late Fee Assessment Dates

Health Insurance Dates

Other Important Deadlines

## STUDENT TO DO LIST

<input type="checkbox"/> Set up your parent or guardian as an Authorized User in the TouchNet system (accessible through the MyIIT Portal Welcome tab, click Manage My Account)	<input type="checkbox"/> Enroll in direct deposit for tuition refunds (accessible through the MyIIT Portal Welcome tab, click Manage My Account)	<input type="checkbox"/> Submit a FERPA release form to the Registrar's Office to allow your parent or guardian access to your financial, personal and/or academic information
<input type="checkbox"/> Review our monthly payment plan options and enroll in one that suits your budget	<input type="checkbox"/> Add alternate email addresses and cell phone numbers to your profile in TouchNet	<input type="checkbox"/> Make a note on your calendar of tuition due dates and the deadline to add and drop courses each term for a refund.
<input type="checkbox"/> Ensure that all financial aid is accepted and paperwork is complete. Contact the Financial Aid office at <a href="mailto:finaid@iit.edu">finaid@iit.edu</a> with questions	<input type="checkbox"/> Decide on a checking and/or savings account, and ask your banker for a record of your routing and account number	<input type="checkbox"/> Make a note on your calendar of the Health Insurance waiver deadline. Contact Student Health and Wellness at <a href="mailto:student.health@iit.edu">student.health@iit.edu</a> with questions

## FALL 2022 (revised)

Currently Available	Fall charges available to view on myiit portal
Currently Available	Payment plans available for enrollment
June 6	Health insurance waivers available
August 6	Deadline and first payment due for four month payment plan
August 22	Fall 2022 classes begin
September 3	Last day to Add/Drop classes
September 6	First fall E-Bill available
September 6	Tuition and fees due. Tuition remission and tuition deferment deadline
September 6	Deadline for three month payment plan and payment due for payment plans
September	TBD
September 1	Health insurance waiver deadline
October 3	Late fee assessment
October 6	Second Fall E-Bill available
October 6	Payment plan payment due
November 3	Late fee assessment
November 6	Final fall payment for payment plan due
November 7	Third fall E-Bill available
December 2	Late fee assessment
December 14	Final fall E-Bill available