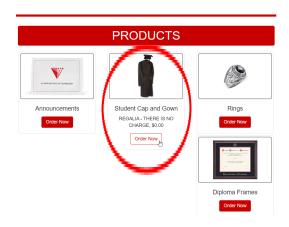


## **How to Order Regalia for Commencement**

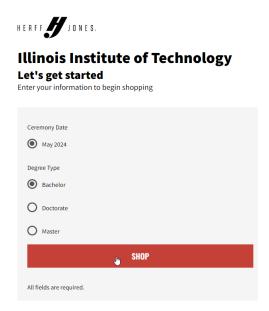
**Note:** All regalia must be ordered **by Wednesday, April 3, 2024**. Any order submitted after this date will incur a late fee of \$30 that the student will be responsible for. If you have any questions, or have trouble ordering, please reach out to commencement@iit.edu for assistance.

• After clicking the <u>regalia link</u>, click on the <u>Student Cap and Gown</u> Order Now button

## **ILLINOIS TECH**

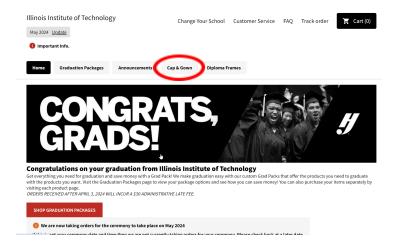


- You will be directed to a page that asks what your degree is.
  - Select your highest degree that you are earning from Illinois Tech for this current ceremony year.

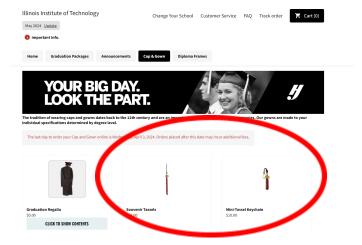


Then select <u>Shop</u>.

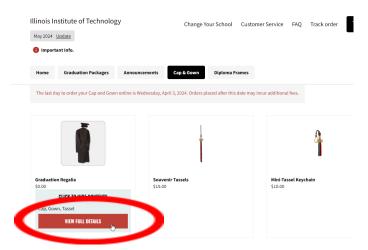
• You will be taken to another page that will contain multiple options to order regalia.



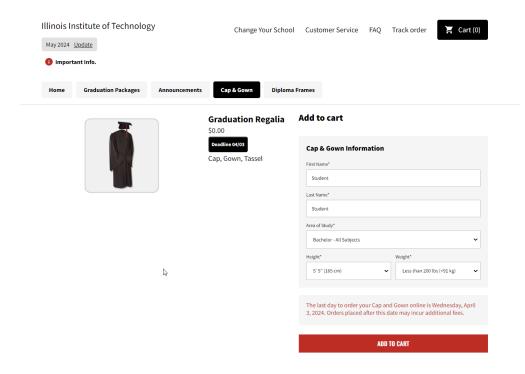
- To get your FREE regalia: Click on the <u>Cap & Gown</u> tab
  - You'll also be able to **purchase** souvenir tassels and stoles on this page (additional charges applied at checkout).



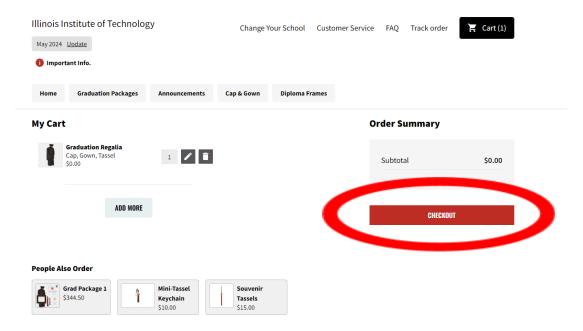
 If you are only ordering the free cap and gown, please select <u>Graduation</u> <u>Regalia</u> and select <u>View Full Details</u> on the page.



 You will be asked to provide your name, area of study, height and weight. Please fill out this form completely and select <u>Add to Cart</u>.



- The next page will show your cart and give you the opportunity to add popular items, which are not required but are available for purchase.
  - Once you have completed your order, select <u>Checkout</u>.



 You will be directed to fill out your shipping information. Please fill in the address where you would like your Commencement ceremony regalia delivered, then select <u>Continue</u>.

First Name*	Shipping information
First Name	Billing information is the same as Shipping
.ast Name*	_
Last Name	First Name*
Nddress*	First Name
Address	Last Name*
kiddress 2	Last Name
Address 2	Address*
City*	Address
City	Address 2
State:* Zip*	City*
Zip	City
Country*	State:* Zip*
United States	anerte. ∠ Zip
Email*	
Email	Country*
Phone*	United States
Phone	Email*
Parent Email	Email
Parent Email	Phone*
2	Phone
Want to receive special promotions on additional graduation products like diploma frames and date rings? by chocking this box, I anabhorize Herff Jones; it affiliates and its service providers to use automated or non automated means to text me at the "phone number" provided with promotions and other relevant information. Consent is not required. Mexage and data rates may apply, See our SMS Terms for full terms and	
conditions.	Shipping Method
	Click for more information on shipping
	Cap & Gown
	<b>® Standard</b> : \$14.90
	СОМТИМИЕ

• The next page will be a summary of your order. Please review your order, then click *Complete Order*.

