ILLINOIS TECH

Agenda

- MBA Program Graduation Requirements
- Graduation Eligibility
- Graduation Application
- Commencement
- Diploma
- Next Steps
- Q & A

MBA Program Graduation Requirements

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Quick Overview of MBA Course Requirements

36

Total Credits

24

Core Courses

12

Specialization Courses

MBA Specializations

Business & Technology

MBA 532, MBA 522, MBA 572, MAX 501

Business Analytics

MAX 522, MAX 523, MAX 507, BUS 550

Required Courses: PBA (3 Credits)

Course ID	Course Title	Credits	Instructor
MBA 701	Competitive Strategy	1	Krishna Erramilli
MBA 702	Managerial Economics	1	Priyanka Sharma
MBA 703	Mastering Excel Essentials	1	Liz Durango-Cohen

Reminder:

Completion of MBA 701, 702, & 703 with a B or better gives you **conditional admission** to the Stuart MBA

Required Courses: Post-PBA (6 Credits)

Course	Course Title	Credits	Instructor
MBA 706	Innovation & International Strategy	2	Krishna Erramilli
MBA 707	Business Econ. & Game Theory	2	Priyanka Sharma
MBA 708	Comprehensive Excel Masterclass	2	Liz Durango-Cohen

Reminder:
Completion of MBA 706, 707, & 708 in addition to all PBA courses gives you **full admission** (NDG > DG status)

Required Courses: Core (15 Credits)

Course	Course Title	Credits	Instructor
MBA 501	Financial Statement Applications	3	Mike Rybak
MBA 506	Leadership and Org. Design	3	Smriti Anand
MBA 511	Marketing Strategy	3	Rob Nelson
MBA 513	Operations and Process Management	3	Jeffrey Berk
MBA 590	Digital Transformation	3	Marian Cook

Specialization: Business & Technology (12 Credits)

Course	Course Title	Credits	Instructor
MBA 532	Artificial Intelligence	3	Siva Balasubramanian
MBA 572	New Technology Ventures	3	Nik Rokop
MBA 522	Transformational Leadership	3	John Walden
MAX 501	Digital Marketing	3	Katan Patel

Specialization: Business Analytics (12 Credits)

Course	Course Title	Credits	Instructor
BUS 550	Business Statistics	3	Ghazale Haddadian
MAX 522	Predictive Analytics	3	Dinakar Jayarajan
MAX 507	Visual Analytics	3	Elizabeth Durango-Cohen
MAX 523	Social Media Marketing Analytics	3	Ketan Patel

MBA Rolling Schedule

Type	Course	Fall A	Fall B	Spring A	Spring B	Summer
PBA	MBA 701	✓	✓	✓	✓	✓
PBA	MBA 702	✓	✓	✓	✓	✓
PBA	MBA 703	✓	✓	✓	✓	✓
Post PBA	MBA 706	✓	✓	✓	✓	
Post PBA	MBA 707	✓	✓	✓	✓	
Post PBA	MBA 708	✓	✓	✓	✓	
Core	MBA 501	✓		✓		
Core	MBA 506		✓		✓	
Core	MBA 511	✓		✓		
Core	MBA 513		✓		✓	
Core	MBA 590		✓		✓	
Bus Tech	MBA 532	✓				
Bus Tech	MBA 522			✓		
Bus Tech	MAX 501				✓	
Bus Tech	MBA 572	✓				
Bus Analytics	BUS 550	✓				
Bus Analytics	MAX 523		✓			
Bus Analytics	MAX 507			✓		
Bus Analytics	MAX 522				✓	

Coursera course schedules are subject to change due to instructor availability and other unforeseen circumstances

Credit for Prior Learning (CPL)

- **Credit Amount:** Students can earn up to **3 credits (1 specialization course)** for prior learning through professional certificates.
- **When to Apply:** Submit your certificate *__after__* passing PBA courses and *__before__* graduation.
- **Process:** Your application will be reviewed, and a decision will be communicated on approval and which course can be replaced.
- **Replacement: One of the specialization courses** can be replaced with CPL.

CPL: Eligible Certificates

Google Project Management Professional Certificate

Google Data Analytics Professional Certificate

Google Advanced Data Analytics

Google Business Intelligence

Google Digital Marketing & E-Commerce

IBM Data Analyst

IBM Data Science

Microsoft Power BI Analyst

AWS Cloud Technology Consultant

AWS Solutions Architect Advanced Certificate

A Critical Reminder before Applying for Graduation

Submit Your Bachelor's Transcript!

Email: grad.admission@illinoistech.edu

Mail:
Illinois Institute of Technology
Office of Graduate Admission
10 West 33rd Street, Room
203
Chicago, Illinois 60616

How Should I Check My Graduation Requirements?

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How to Check Your Academic Progress: DegreeWorks

What is DegreeWorks?

DegreeWorks is a planning tool to help students (and advisors) monitor student's progress toward degree completion. DegreeWorks provides a more accessible, convenient, and organized way for students to know where they are academically and how they can plan the rest of course registrations.

By using DegreeWorks, you can do the followings:

- View your cumulative GPA
- View in progress, completed, and remaining requirements
- View degree status and graduation status
- View your advisors, program, BA transcript submission status and more

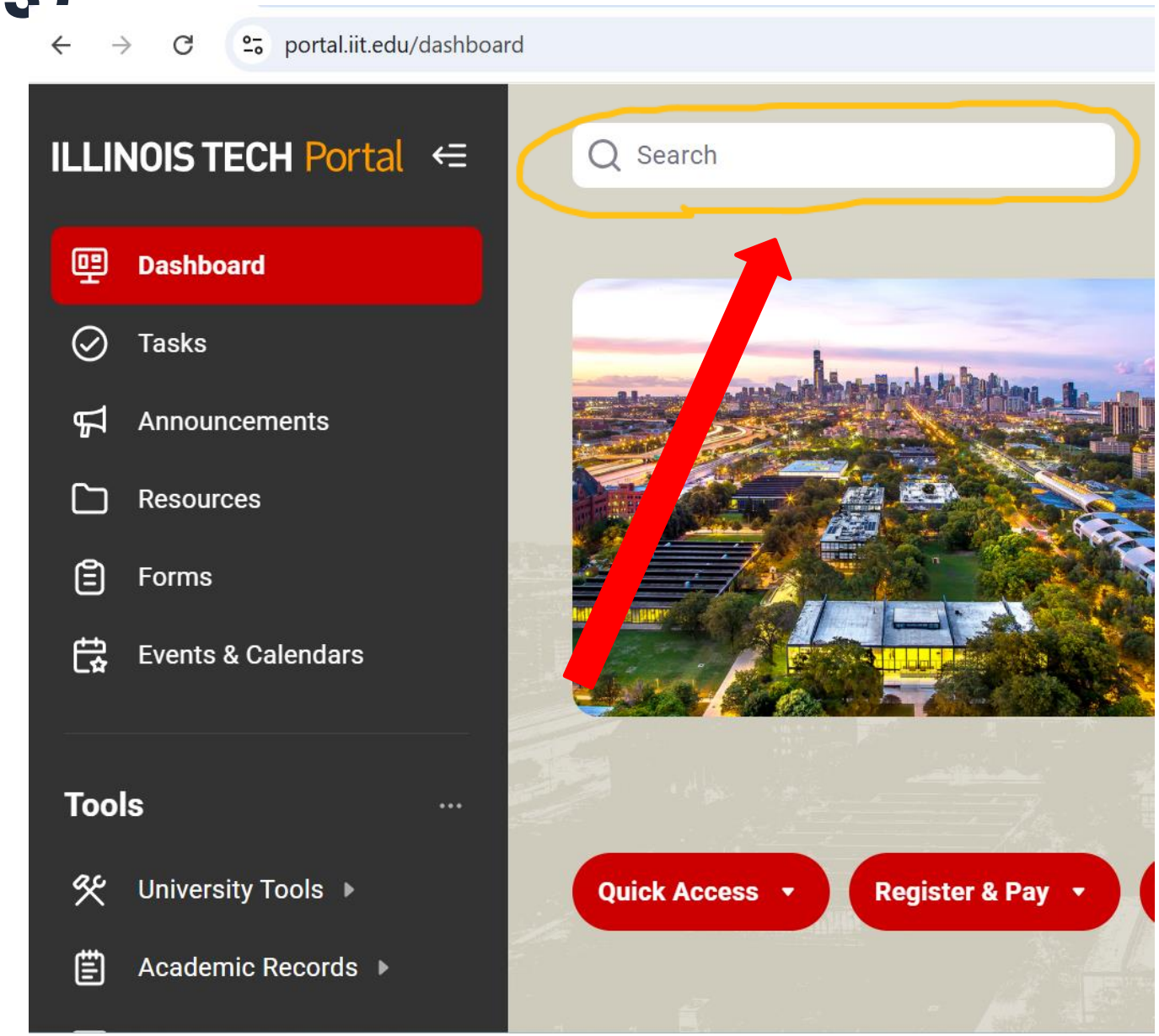
Note: DegreeWorks is not a substitution for consultation with an academic advisor

DegreeWorks Tutorial (1/3)

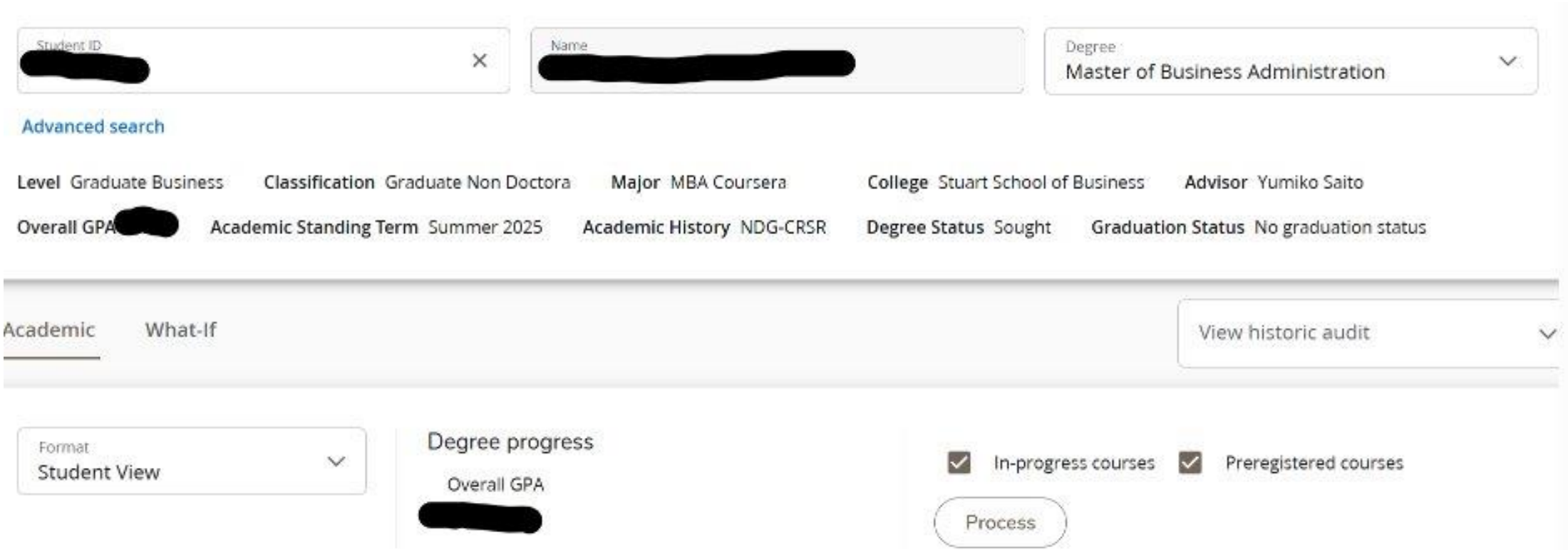
How to Access

Log in to your IIT Portal page.

1. Type "**degree works**" in the Illinois Tech portal search bar.
2. Choose "**Degree Works Graduate**"



DegreeWorks Tutorial (2/3)



DegreeWorks Tutorial

DegreeWorks Tutorial (3/3)

Major in Business Administration(Coursera) MBA INCOMPLETE

Credits required: 36 Credits applied: 10 Catalog year: 2025 GPA: [redacted]

Unmet conditions for this set of requirements: 36 credits are required. You currently have 10, you still need 26 more.

	Course	Title	Grade	Credits	Term
○ Core courses (24 Credits)	Please select courses from ONLY one of the following Specialization topics				
✓ Competitive Strategy	MBA 701	Competitive Strategy	[redacted]	1	Summer 2025
✓ Managerial Economics	MBA 702	Managerial Economics	[redacted]	1	Summer 2025
✓ Mastering Excel Essentials	MBA 703	Mastering Excel Essentials	[redacted]	1	Summer 2025
○ Innovation and International Strategy	**Still needed:**	2 Credits in MBA 706			
◐ Business Economics and Game Theory	MBA 707	Business Econ & Game Theory	NG	(2)	Fall 2025
◐ Comprehensive Excel Masterclass	MBA 708	Excel Masterclass	NG	(2)	Fall 2025
○ Financial Statement Applications	**Still needed:**	3 Credits in MBA 501			

DegreeWorks Tutorial

Progress Tracking Sheet for MBA on Illinois Tech Coursera Website

Location: Find it on the Illinois Tech Coursera Website student guide.

https://www.iit.edu/coursera/degree-student-guide/degree-planning

Graduation Application

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Graduation Application Process

Degree Conferral

This is when the university officially issues your diploma and confers your degree. This happens **3 times** per year:

- May (Spring graduates)
- August (Summer graduates)
- December (Fall graduates)

Commencement Ceremony

This is the formal, in-person graduation ceremony. This happens **once per year** in May.

Note: The application for degree conferral and the RSVP for Commencement are **separate processes**. You must complete both.

When Should I Apply for Graduation?

- **Check the Illinois Tech Academic Calendar by the Office of Registrar!**

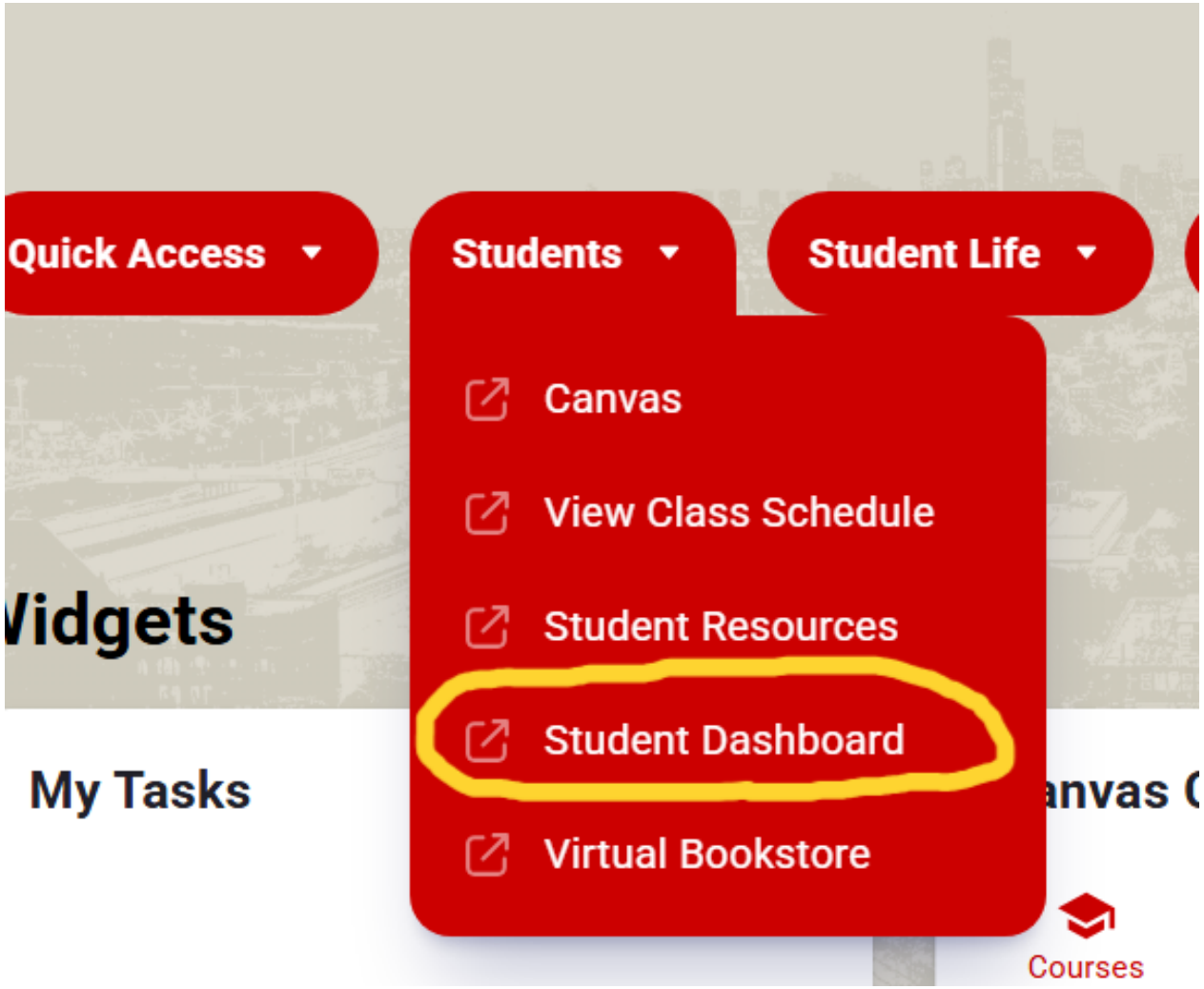
  ⇨ **https://www.iit.edu/registrar/academic-calendar**

- **Spring 2026** Graduation Application is due **February 2nd 2026**

How to Apply for Graduation (1/2)

Step 1: Access Dashboard

1. Log in to your **Illinois Tech Portal**.
2. Select the "**Students**" tab.
3. Click on "**Student Dashboard**".



How to Apply for Graduation (2/2)

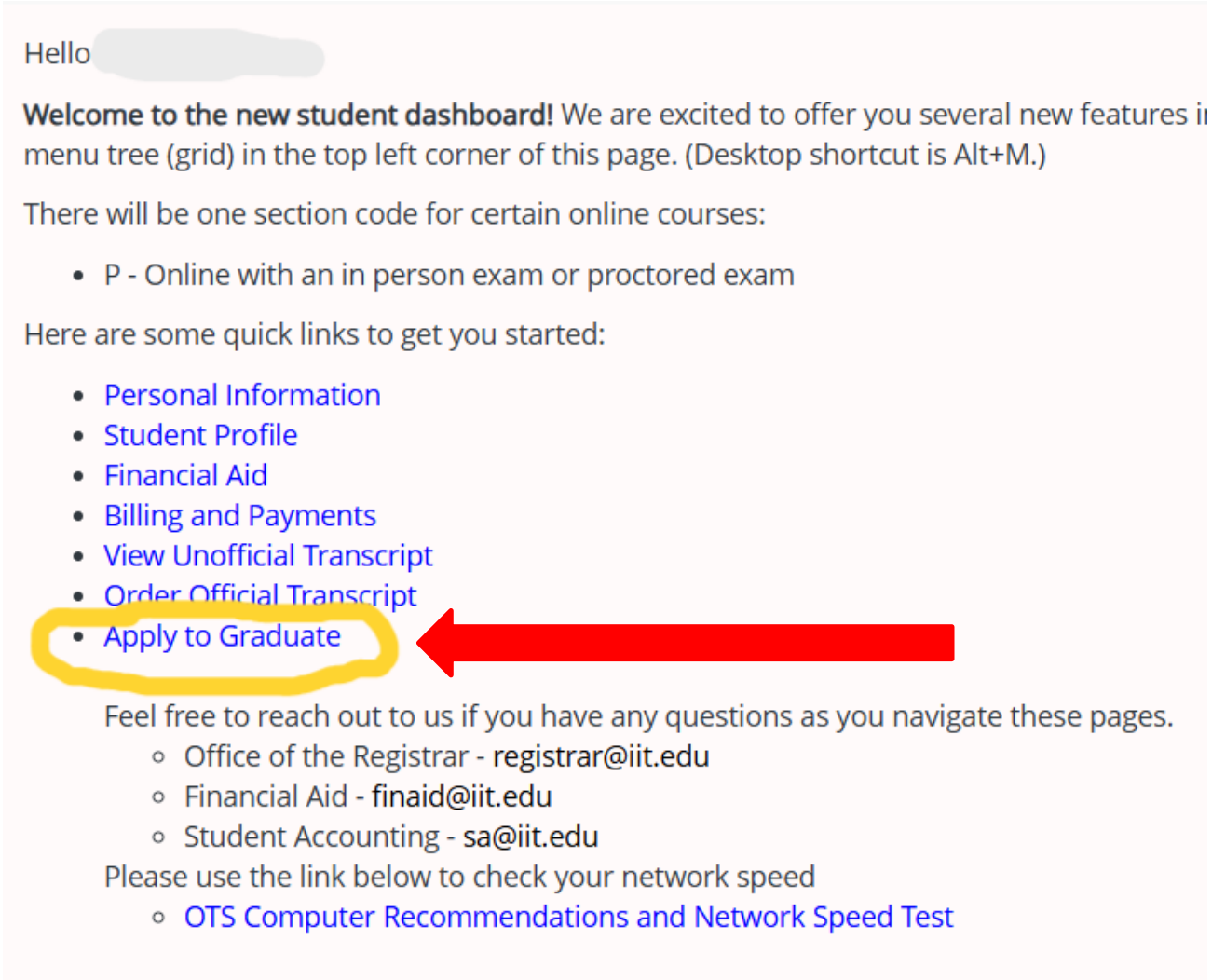
Step 2: Complete Application

Inside your Student Dashboard:

1. Find and click on "**Apply to Graduate**".
2. Select your **Graduation Term** and **Program**.
3. Complete and submit your application.

Spring 2026 Application Due: February 2nd, 2026

NOTE: Ensure your personal information is up to date. Diplomas are mailed to the address on file, so it must be accurate.



Commencement

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Commencement Ceremony Details

Who is eligible to walk?

The Commencement ceremony takes place once per academic year in May. Illinois Tech Coursera learners that have completed degree requirements in December, May and August within the academic year are able to take part in the Commencement Ceremony each May.

Fall 2025, Spring 2026, and Summer 2026 graduates are all eligible to walk in the **May 2026 ceremony**.

- Check your university email for the RSVP.
- Order your cap and gown (Due early April).
- Keep checking the official commencement website for updates.

If you are eligible to attend the May commencement…

- Check your **university email** for commencement RSVP email
- Keep checking this website for updated information about **commencement** **https://www.iit.edu/commencement**
- Once you RSVP for the commencement, you will be ordering **cap and gown** (Due early **April**) **https://www.iit.edu/coursera/degree-student-guide/commencement**

NOTE:

- Graduates have typically received **four guest tickets**, but this is not guaranteed and depends on the number of graduates and venue capacity.
- Official ticket numbers will be announced in **May.**
- If you need more tickets, you may request extras or trade with other graduates—**do not pay for tickets**

Diploma

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Diploma Details

Check Conferral Date: First, check the Academic Calendar for your official degree conferral date.

Wait Period: It usually takes 2 weeks to 1 month *after* the conferral date for your diploma to be available.

How to Order: Follow instructions on **the Registrar's Office Diploma page**. This process is managed by **Parchment.** Please watch for communication from Parchment as well as Illinois Tech!

IMPORTANT: **Diplomas will NOT be released if there are any holds on your student account. Clear all holds first.**

Next steps

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Your Graduation Checklist

- **Check Eligibility:** Are you all set? Schedule a meeting with Yumiko Saito or email questions to **mba-support@illinoistech.edu**.
- **Apply for Graduation:** Complete the application in your portal before the deadline.
- **RSVP for Commencement:** Look for the RSVP email from the commencement committee.
- **Order Your Diploma:** After your degree conferral date, order your official diploma from the Registrar.

Final Resource

Illinois Tech Coursera Graduation Page

You can learn more about graduation

on this website:

https://www.iit.edu/coursera/graduation

Questions?

Thank you and congratulations on reaching this final step!