

Canvas Accessibility Checklist

Content Structure

- **Title:** Provide clear and descriptive titles for your pages, discussions, quizzes, announcements, and calendar events. By default, the title serves as the content item's Heading 1 style.
- **Rich Content Editor (RCE):** Use the built-in styling tools in the [Rich Content Editor](#) in Canvas to [add, edit, and format content](#).
- **Headings and styles:** Use built-in [headings and style in Canvas](#) to organize lengthy content.
- **Lists:** Use [lists](#) to create a clear hierarchical structure. Use numbered lists for sequential items and bulleted lists for non-sequential items.
- **Descriptive hyperlinks:** Use [descriptive text for links](#) to indicate the link's destination or purpose. For example, avoid using generic phrases like "click here" or "read more," and instead use meaningful text like "Explore course resources." [Create and edit the link text in Canvas](#) using the Link menu options.
- **Alt text:** If you include images, charts, or other graphics in your content, add [alternative text](#). Remember to mark all non-relevant images and graphics as decorative. Learn how to add alt text from [Alt Text options using the Rich Content Editor](#) and [5 Principles for Creating Accessible Canvas Pages](#).
- **Tables:** Use [tables in Canvas](#) for data only, not for visual layout. Present data in paragraphs with headers whenever possible. Create a table caption that provides a brief description of the table's purpose and content.
- **Table structure:** Use simple structures and avoid merged or split cells.
- **Table headers:** [Add table column and/or row headers](#) when using tables in Canvas.
- **Captions:** Provide accurate captions for all multimedia and pre-recorded video content. Audio description may also be needed depending on the content.
- **Transcripts:** Provide accurate transcripts for prerecorded video with audio and audio-only content.

Fonts, Spacing, and Color

- **Font and typeface:** Use readable sans-serif [typefaces and fonts](#).
- **Font size:** [Adjust the font size in Canvas](#) as needed to ensure readability. Use at least 11 points for body text (14 or 16 points recommended).

- **White space:** Allow for breathing room or empty space, when possible, to avoid visually crowded information.
- **Color:** Do not use color as the only way to convey information.
- **Color contrast:** Use [high-contrast color schemes](#). Check your contrast with [WebAim's Contrast Checker](#).

Checking for Accessibility

- **Canvas Accessibility Checker:**
 - [Check accessibility while you work in Canvas](#)
 - [Check accessibility of your course in Canvas](#)
- **Text to speech:** [Test accessibility with Immersive Reader in Canvas](#).